

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, September 15, 2021**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, September 15, 2021 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and L. Gordon Van Vechten. Not in attendance this evening Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig; Village Attorney, Anthony S. Guardino and Building Inspector, Robert O'Shea and Co-Counsel, Philip Butler.

1. Mayor – Douglas A. Dahlgard

- Mr. Vincent Trimarco, Counsel for the property owner of 3 Pin Oak Lane addressed the Board regarding the planned demolition of the unsafe residence and other structures at said address. Also present, John Mancini Esq. representing the mortgage holder. A stay of 30 days was requested on the proposed demolition.
- It was, upon motion by Mayor Dahlgard, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #093-21
RESOLVED, that the Building Inspector of the village of Head of the Harbor is authorized and directed to prepare a bid package for the demolition of the property at 3 Pin Oak Lane that is the subject of this discussion, such a demolition to be performed in accordance with the prevailing wage rules of the State, and to provide the contractor would upon the successful bid provide the necessary insurance and Workman's Compensation documentation to the Village Clerk prior to the commencement of the demolition to commence upon the order of the Board.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #094-21
RESOLVED, Counsel for the owner of 3 Pin Oak Lane shall appear at the next meeting of the Board of Trustees and will advise the Board as to whether or not his client has decided to contract to demolish the house. Alternatively, the village will proceed with the demolition and the filing of a lien.

2. Public Comment–

- Saneck Rd. Discussion ensued. No Board action taken.
- Discussion regarding Cannabis Legislation. No action taken.
- Deer population discussion. No action taken.
- Ms. Pira and Ms. Clancy inquired as to plans for Carman Lane. No Board action taken.

3. Mayor – Douglas A. Dahlgard

- It was, upon motion by Trustee Van Vechten, second by Trustee Deputy White and unanimously adopted:
RESOLUTION #095-21
RESOLVED, to adopt the minutes of the August 18, 2021 7 PM meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #096-21
Minutes of were presented.
RESOLVED, to adopt the minutes of the September 1, 2021, 7 PM meeting as presented.

4. Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #097-21
RESOLVED, to adopt Abstracts #127550 through and including #127557 in the total amount of \$217,047.79 be paid from the General Fund.

- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #098-21
RESOLVED, to adopt Abstracts TA #189 and #190 in the total amount of \$4,335.00 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #099-21
RESOLVED, the Village Treasurer is authorized and directed to make modifications to the 2021/2022 budget in the amount totaling \$49,480.12 for a net change of zero, as noted:

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
A1255	CLERK FEES	2/28/2022	2/28/2022
A2115	PLANNING BOARD FEES	(100.00)	(376.00)
A1410.22	CLERK MISCELLANEOUS COVID 19	(3,700.00)	(4,700.00)
A3620.5	BUILDING INSPECTOR - TOS CODE ENF	75.00	105.00
A1990	CONTINGENCY	20.00	335.00
		53,185.12	54,116.12
		0.00	0.00
		<u>49,480.12</u>	<u>49,480.12</u>

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #100-21
RESOLVED, to authorize and direct the village treasurer to release payment to The Fenceman in the amount of \$4,712.72.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #101-21
RESOLVED, to authorize and direct the village treasurer to submit payment to the United States Treasury in the amount of \$45,768.07.

5. Highway Department – Judith C. Ogden, Highway Commissioner:

- It was, upon motion by Trustee Ogden, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #102-21
RESOLVED, to authorize Mayor Douglas A. Dahlgard, in his official capacity, to execute the contract documents with Arbor-Pro Inc., in the amount of \$47,975.00 subject to approval, as to form, by village Counsel.

6. Police Department – Charles M. Lohmann, Police Chief:

- Estimate for taser and ammunition upgrades received.
- Annual training to occur.
- Request to Department of Transportation for speed signs on Route 25A.
- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #103-21
RESOLVED, to direct the Counsel for the Village to draft a Local Law to be added to the existing Local Law to supplement the stop signs controlling intersections in the Village. A list to be provided by the Highway Commissioner.

7. Building Inspector – Robert O’Shea:

- Planning Board reviewed 2 lot subdivision and reviewed a Special Use Application.
- Architectural Review Board approved several applications.
- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:54 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk